



Department of Public Safety  
**Vermont Criminal Information Center**  
103 South Main Street  
Waterbury, VT 05671-2101

REQUEST FOR PERSONAL CRIMINAL RECORD CHECK

Pursuant to State law (Title 20 V.S. A. §2056f) all written requests for a complete personal Vermont criminal record check must be notarized with a raised notary seal affixed. This form must be accompanied by the Public Request for Criminal Conviction Information form. If both forms are **NOT** received the request will be returned unprocessed.

Name: \_\_\_\_\_  
Last First Middle

I, \_\_\_\_\_ hereby acknowledge and request a check of my Vermont criminal record which may be maintained by the Vermont Criminal Information Center. I understand that I have the right to appeal the results of the criminal record check to the Vermont Criminal Information Center, Department of Public Safety, 103 South Main Street, Waterbury, Vermont 05671-2101.

Signature below must be that of the **subject** of the criminal record check.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Notary Use Only:**

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_,  
201\_ in the city of \_\_\_\_\_, county of \_\_\_\_\_,  
State of \_\_\_\_\_, in the United States of America.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Commission Expires